

# INTEROFFICE MEMO



DATE April 7, 2005

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FROM **RANDY SCOTT**, Division Chief  
Advance Planning division, Land Use Services Department

MAIL CODE 0182

TO **HONORABLE PLANNING COMMISSION**

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SUBJECT **ITEM NO. 4, APRIL 7, 2005 MEETING  
PROGRESS REPORT ON THE GENERAL PLAN UPDATE**

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The last progress report presented to the Commission was on October 21, 2004. This report will summarize the major activities of the General Plan Update that have taken place during the months of October 2004 through March 2005. A brief preview of future activities will also be covered.

The following activities that took place during October 2004 – March 2005 will be highlighted:

- On-going General Plan Advisory Committee (GPAC) Meetings – Topics of discussion:
  - Land Use
  - Circulation Network Capacity
  - Infrastructure Capacity
  - Overview of SANBAG
  - Overview of LAFCO
  - Water demand and supply
  - Growth projections
  - Overview of Community Plan format
  - Sphere of Influence policy issues
  - Hotspot Analysis strategy
- Draft Background Reports
  - Review by General Plan Technical Advisory Committee (GPTAC) members
  - Final editing of reports
- Community Plans
  - Completion of final draft for two community plans
  - The final draft of the Homestead Valley Community Plan is attached for your review
- Development Code Update
  - Submission of a recommended outline and format of the updated code by consultants

The following activities are anticipated for the next quarter (April 1 – June 30):

- Draft Background Reports
  - Publish reports for all eight elements of the General Plan
- Community Plans
  - Complete final draft for remaining 11 community plans
  - Conduct public meeting for each community plan for additional community input

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- Draft Goals and Policies
  - Prepare draft goals and policies for the General Plan
  - Present draft goals and policies to GPAC for discussion and revision if necessary
- Environmental Impact Report (EIR)
  - Begin initial stages of the EIR
- Development Code Update
  - Begin the preparation of the preliminary text of the updated Development Code

Attachment: Homestead Valley Community Plan

cc: Supervisorial Districts' Chiefs of Staff  
GPAC  
GPTAC  
Norm Kanold, Assistant County Administrator  
Keith Lee, Associate Administrative Officer